

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);

- variances of £100,000 or more require explanation regardless of the % variation year on year;

- **New from 2025/26 onwards:** variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditure exceeding £6,500,000

| | 2024/25 £ | 2025/26 £ | Variance £ | Variance % | Explanation Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|--------------|--------------|---------------|---------------|--------------------------|---|---|
| 1 Balances Brought Forward | 42,705 | 37,939 | | | | Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this | |
| 2 Precept or Rates and Levies | 24,000 | 30,100 | 6,100 | 25.42% | YES | | higher costs of salaries (+£4100 new min wage& extra hours for clerk) will maint rising costs (+£784) a 25% increase in the precept was agreed to cover rising costs of general suppliers |
| 3 Total Other Receipts | 19,869 | 25,287 | 5,418 | 27.27% | YES | | see separate letter for breakdown to account for £5423 difference |
| 4 Staff Costs | 11,530 | 14,974 | 3,444 | 29.87% | YES | | £655 inc min wage for caretakers £2800 for increase in hours for clerk from 6 to 8 plus allowance for overtime |
| 5 Loan Interest/Capital Repayment | 4,076 | 0 | -4,076 | 100.00% | YES | | loan repaid in full in 24/25 |
| 6 All Other Payments | 33,027 | 30,457 | -2,570 | 7.78% | NO | | |
| 7 Balances Carried Forward | 37,941 | 47,895 | | | | | VARIANCE EXPLANATION NOT REQUIRED |
| 8 Total Cash and Short Term Investments | 37,941 | 47,895 | | | | | VARIANCE EXPLANATION NOT REQUIRED |
| 9 Total Fixed Assets plus Other Long Term Investments and | 98,000 | 241,787 | 143,787 | 146.72% | YES | | None in place 24/25. Figure of £95,000 used for AGAR for 31.3.25. New clerk has updated AR during 24/25 and total value now £241,787 Difference £143,787 - PLEASE SEE LETTER OF EXPLANATION |
| 10 Total Borrowings | 0 | | 0 | 0.00% | NO | | |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable