

Allington Parish Council

Mrs C Griffin, Clerk and RFO

Email: parish.clerk@allingtonpc.org.uk

Agenda

Parish Council Meeting to be held at Allington Village Hall at 7.30pm
Wednesday March 18th 2026.

Dear Councillor,

I hereby give you notice that the next meeting of Allington Parish Council will be held at Allington Village Hall, on Wednesday 18th March 2026 at 7:30PM. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 7.15pm for which Councillors are asked to be present, but if no members of the public attend or wish to speak, the meeting will start at 7.15pm. The public may address the Council on current matters or issues that may become future agenda items.

Audio recording notice*- Please note that this meeting may be recorded to assist in accurate minute taking only. Any recording will be deleted after use.

Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Kate Griffin
Allington Parish Clerk
06 March 2026

- 1. TO RECEIVE WELCOME AND CHAIR-PERSONS REMARKS**
- 2. APOLOGIES**
To receive apologies for absence and reasons given.
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011**
To receive declarations of Members interests in relation to agenda items.
To consider request for dispensations from Members.
- 4. APPROVAL OF MINUTES**
To resolve to accept the notes from the following Parish Council Meetings:
14 Jan 2026 – full meeting of Parish Council
29 Jan 2026 - Extraordinary Meeting
25 February 2026 – Extraordinary Meeting.
- 5. CLERKS CORRESPONDENCE RECEIVED SINCE LAST MEETING**
Correspondence received and circulated to councillors by email as listed.
- 6. DISTRICT AND COUNTY COUNCILLORS REPORT**
- 7. TO RECEIVE RFO FINANCE REPORT**
Financial matters: To resolve to accept the receipts and payments for March 2026, to be checked and signed by 2 Councillors at this meeting. Previously circulated to

Councillors, copies of documents can be received by emailing parish.clerk@allingtonpc.org.uk

Bank balance as of 06 March 2026:

Current account - £9374.26

Savings account - £41022.77

To hand bank statements to Cllr Carlyle to sign and verify balances.

Bank reconciliation to end Dec (Q3) to be signed and verified by Cllr Carlyle.

New bank mandate is now in place with HSBC.

Information Commissioners Office (ICO) data protection fee due by direct debit 25 March 2026 £47.00

HMRC Vat reclaim made for Q3 Oct-Dec 2026 - £ 1992.03

8. TO RECEIVE CLERKS REPORT

Clerk to update Parish Councillors on actions since the Jan 14th 2026 meeting. Previously circulated by email.

9. INTERNAL AUDIT OUTCOMES

Following the recent internal audit it has become apparent the following items need to be reviewed / adopted and minuted:

Asset register – all items checked and up to date.

Health and Safety policy.

IT policy.

Data Breach Policy.

To confirm and minute all Councillors GDPR checklist up to date.

To confirm and minute The Pensions Regulator redeclaration of compliance on 29 Jan 2026.

Land registry update.

10. TO DISCUSS CONDITION OF ROADS AND VERGES

Cllr Scott to discuss ongoing condition of roads and village access during floods.

11. ALLINGTON PLAYGROUND PROJECT

Update latest progress of the playground project. To discuss actions required for liquidator for Commercial Play Ltd.

12. EVENTS/PFFR COMMITTEE UPDATE

Cllr Carlyle to give update on proposed new committee and Terms of Reference. To resolve to adopt TOR if ready for approval.

13. TO APPROVE REQUEST BY WI FOR POPPY DISPLAY AT VILLAGE CROSS

The WI have requested permission to make a display of poppies for November 2026.

14. ANNUAL PARISH MEETING

To discuss format and agenda for the APM 15 April 2026.

15. AGENDA ITEMS FOR THE NEXT MEETING

16. DATE OF THE NEXT MEETING

Annual Parish Meeting 15 April 26

Annual Parish Council Meeting 13 May 2026

Date:

Signature:

Clerk & RFO