

Allington Playing Field Advisory Committee

Terms of Reference

PURPOSE

The purpose of this Advisory Committee (AC) is to:

- Manage the safe and efficient operation of Allington Playing Field.
- Develop proposals for its maintenance and development.
- Ensure compliance with relevant legislation.

MEMBERSHIP

- Membership shall consist of up to three Parish Councillors.
- Members of the public can be co-opted but shall not have voting rights. The Committee may co-opt without reference to the Parish Council.
- A Chair shall be elected from Councillor members of the Committee.

MEETINGS

- The Committee shall meet as required but not less than once in any 12 month period at any place determined by the Chair of the AC.
- Minutes shall be available by the next meeting of the PC.
- The PC's Code of Conduct and attendance regulations apply to this Committee.

TERMS of REFERENCE

The purpose of this committee is to advise the PC on all matters relating to the Playing Field.

The Committee will:

- Report any misuse or damage.
- Advise on any matters requiring maintenance or development.
- Seek prior approval from the PC for any expenditure required.
- Consider and recommend to the PC how any funds raised or allocated for the benefit of the Playing Field should be managed or spent.
- Consider and recommend to the PC actions necessary to raise funds for future development and maintenance of the Playing Field.
- Undertake ad hoc activities relating to the Playing Field that do not require expenditure.

Adopted Sept 2025

For review May 2026