Allington Playing Field Advisory Committee

Terms of Reference

MEMBERSHIP

- Membership shall consist of up to three Parish Councillors, with a quorum of two Parish Councillors.
- The committee has no delegated powers, and all decisions shall be referred to the full Parish Council for consideration.
- Members of the public can be co-opted to assist in an advisory role. The Committee may co-opt without reference to the Parish Council.
- A Chair shall be elected from Councillor members of the Committee.

MEETINGS

- The Committee shall meet as required but not less than once in any 12 month period at an appropriate place determined by the Chair of the Committee. A minimum of 3 clear working days' notice shall be made of all meetings.
- Minutes shall be made available for the next proceeding full meeting of the Parish Council.
- The Parish Council's Code of Conduct and attendance regulations apply to this Committee.

PURPOSE

The purpose of this Advisory Committee is to:

- Manage the safe and efficient operation of Allington Playing Field.
- Develop proposals for its maintenance and development.
- Ensure compliance with relevant legislation.

The committee will:

- Report any misuse or damage.
- Advise on any matters requiring maintenance or development.
- Seek prior approval from the Parish Council for any expenditure required.
- Consider and recommend to the Parish Council how any funds raised or allocated for the benefit of the Playing Field should be managed or spent.
- Consider and recommend to the Parish Council actions necessary to raise funds for future development and maintenance of the Playing Field.
- Undertake ad hoc activities relating to the Playing Field that do not require expenditure.

Adopted Sept 2026

For review May 2027

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