

Allington Parish Council

Mrs C Griffin, Clerk and RFO

Email: parish.clerk@allingtonpc.org.uk

Agenda

Parish Council Meeting to be held at Allington Village Hall at 7.30pm
Wednesday 09th July 2025

Dear Councillor,

I hereby give you notice that the next meeting of Allington Parish Council will be held at Allington Village Hall, on Wednesday 09th July 2025 at 7:15PM. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 19:15 for which councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Kate Griffin
Allington Parish Clerk
03rd July 2025

1. PUBLIC FORUM

To resolve to suspend standing orders for a maximum of 15 minutes to allow members of the public to make comment

2. CHAIRMANS REMARKS AND WELCOME

3. APOLOGIES

To receive apologies for absence and reasons given.

4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

To receive declarations of Members interests in relation to agenda items.
To consider request for dispensations from Members.

5. APPROVAL OF MINUTES

To resolve to accept the notes from the Parish Council Meeting held on June 11th 25 to be approved as minutes. Previously circulated to all by email.

6. CLERKS CORRESPONDENCE REPORT

Correspondence received and circulated to all Councillors by email since the last meeting in May.

Email from resident concerning licence application for music festival at Arena UK.

Email from Allington News regarding open gardens and scarecrow competition.

Email from Lincs police containing survey for Neighbourhood policing survey.

Email from SKDC regarding funding grant application for parish projects.

Email from resident regarding the Viking Way.

Email from Cllr Leadenham regarding future food waste collections.

Email from Lincs County Council advising of TTRO closure of the Green 12-13 July

Email from Cllr Leadenham regarding environment agency prolonged weather spell.
 Email from LALC containing Annual Report for 2024-25
 Email from LALC regarding the AGM 03/07/25.
 Email from Brewers electrical containing electric report and recommendations for the PF shed and defib certificate at village hall.
 Email from Cardinus regarding valuation of PF Shed
 Email from resident concerning inappropriate use by MUGA users.
 Email from LALC advising webmaster minutes have run out.
 Email from resident regarding Speed monitor sign.
 Email from resident concerning overgrown hedges covering road signs.
 Letter from HSBC advising the £5 monthly admin fee is being removed.
 Email from ROSPA advising paly area equipment inspection will take place in August
 Emails from Cllr Litchfield regarding the Viking Way and The Village Green damage.

7. CLERKS FINANCE REPORT

To resolve to accept the accounts for payment since the last meeting, to be checked and signed by 2 Councillors at this meeting.

The following invoices require approval:

EDF Energy Jun 25 £34.72
 Hempsteads 3 of 8 25182 £457.50
 Cardinus I-64392-C5D1 shed valuation £180.00
 LALC 16073 webmaster usage additional 5 hours £108.00
 Village Hall 1148 June 2025 hall hire £36.00
 HMRC paye/NIC's Apr-June 25 £117.45
 Clerk overtime June 2025 16 hours audit/agar extra work

The following invoices already paid due to time constraints requiring approval:

Small Beer Limited (PFFR ringfenced) £ 1344.94
 Zest Brewery (PFFR ringfenced) £279.96
 Parish Brewery (PFFR ringfenced) £340.00

Income received since last meeting:

Gross interest bank savings account £28.84

Bank balance as of quarter ending 30 June 2025:

Current A/C £18580.03
 Savings A/C £20735.37 TOTAL BALANCE £39315.40

Quarterly accounts/ bank reconciliation previously circulated by email to councillors.

Bank statement for checking and signing.

BANK RECONCILIATION AS AT

		£
A	Balance - HSBC bank stmt at 01.04.2025	17293.03
	Balance Savings Acct - as at 01.04.2025	20646.17
	Total	37939.2

Date:

Signature:

Clerk & RFO

B	Plus - income up to 30.06.2025	16584.62
C	Minus - spending up to 30.06.2023	-15208.42
D	TOTAL	39315.4
E	Balance - balance as at 30.06.2025	
	Current Acct	18580.03
	Savings Acct	20735.37
	Minus unrepresented items	
	TOTAL	39315.4

ALLINGTON PARISH COUNCIL

Clerk's report

Quarter ending

Jun-25

	Opening balance	£37,939.20
Income		
Precept	£ 15,050.00	
SKDC Caretakers grant	£ 463.32	
EasyFundraising	£ 26.16	
Wedding car parking	£ 100.00	
Bank Interest	£ 89.20	
HMRC Vat reclaim	£ 855.94	
sub total	£16,584.62	£54,523.82
Expenditure		
PFC (ringfenced)	£ 7,226.15	
PFC Vat paid by PC	£ 671.24	
Playing field outgoing	£ 172.15	
Salaries & Income Tax	£ 3,837.55	
Insurance	£ 1,640.68	
Administration expenses	£ 101.03	
admin expenses vill hall rent	£ 153.00	
Village maintenance	£ 915.00	
admin LALC	£ 264.00	
Electricity	227.62	
sub total	£ 15,208.42	
	Closing balance	39,315.40

8. CLERKS PLANNING REPORT**Planning Applications received as detailed below:**

Application No: S25/0880 Applicant: Mr & Mrs Steve Wallis Proposal: Erection of front porch Location: Cambridge House, 4 Bert's Way, Allington, Lincolnshire, NG32 2BF App Type: Householder Case Officer: Telephone Ext: Email: Alex McDonough 01476 406247 alexander.mcdonough@southkesteven.gov.uk The forms, plans and any other submitted documents can be viewed by clicking on the following link, using the format S25/0880 : www.southkesteven.gov.uk/planningsearch/ I would be grateful to receive any representations your Council may wish to make upon this application no later than 16th July 2025.

9. OUTSTANDING POLICIES FOR APPROVAL FROM AUDIT

Record retention/Staffing TOR/Planning TOR

Signing of any outstanding GDPR security compliance checklists.

Financial Regulations new 2025 model policy now adapted to Allington Parish Council – for approval.

The asset register /risk management/risk assessment still require further work to meet requirements – ongoing work in progress.

10. VILLAGE HALL

Update to be provided on a meeting with the VH Committee regarding the request for a grant. Clerk has emailed Village Hall requesting a copy of their accounts. Village Hall chairman responded by advising these were still with their accountant.

11. PLAYINGFIELD

Discuss ongoing maintenance of MUGA following latest report and quote from Smiths. Code 2 works approved and arranged by majority email – resolve to approve.

Discuss code 3 works following recent electrical inspection.

Discuss latest valuation report – clerk has informed insurance company of new value.

Discuss email from resident regarding MUGA users.

12. BUS SHELTER MAINTENANCE

To discuss the bus shelter maintenance and repair.

13. ALLINGTON MANOR CAR PARKING

To discuss options for ongoing regular car parking arrangements with Allington Manor using the playing field car park.

14. GYFC

Update from recent meeting with GYFC regarding usage of Playing Field on a regular basis for their football matches.

15. SPEED INDICATOR SIGN

Discuss email from residents offering help with the sign and charging the battery.

Clerk has emailed Lincs Road Safety partnership who have allocated the enquiry to an agent – awaiting response.

16. DISTRICT & COUNTY COUNCILLOR REPORT

Cllr Litchfield to update re latest situation regarding recent complaints about the Viking Way and outstanding issues from the Rookery development.?

17. COOPTION

Update on applications – none received so far. One enquiry not pursued by applicant.

Date:

Signature:

Clerk & RFO

18. HAWORTH GROUP UPDATE

Cllr Baron to feedback from recent meeting with Steering committee and meetings with residents.

19. AGENDA ITEMS FOR THE NEXT MEETING

20. DATE OF THE NEXT MEETING

10/09/2025