

Allington Parish Council

Minutes of the Parish Council's Annual General Meeting held in the village hall
Wednesday 13 May 2009

Present: Councillor Hubbard Councillor McKinlay
 Councillor Connors Councillor Jackson
 Sharon Milne (clerk)

Also present: Paul Wood

1. **Chairman's remarks**

1.1 The Vice Chairman Cllr Hubbard opened the meeting and thanked those for attending.

1.2 Cllr Hubbard invited Mr Wood to address the Council:

Mr Wood introduced himself to the Council explaining that he had put himself forward as a Lincolnshire Independent Candidate for the Hough division at the County Council elections on 4th June. He gave a short address to the Council giving his background and the reasons why he wished to become a County Councillor. Mr Wood handed out a letter that he was sending to residents.

2. **Apologies**

2.1 Cllrs Taylor, Bosworth and Cant sent their apologies. Cllr Taylor was abroad. Cllrs Bosworth and Cant both had work commitments.

3. **Declarations of Interest**

3.1 There were no declarations of interest.

4. **Election of a Chairman and Vice Chairman for the ensuing year**

4.1 Cllr McKinlay, seconded by Cllr Hubbard proposed that Cllr Taylor should remain as Chairman, there were no other nominations and it was resolved unanimously.

4.2 Cllr Connors, seconded by Cllr McKinlay proposed that Cllr Hubbard should be Vice-Chairman, there were no other nominations and it was resolved unanimously.

5 **Appointment of other offices and committees**

5.1 It was agreed that Councillors remain on the same committees. Cllrs Cant, Hubbard and Bosworth would remain on the Planning Consultation Advisory

Group and Cllrs McKinlay, Jackson and Connors on the Playing field Committee.

6 Minutes of the Parish Council Meeting held on 11 March 2009

- 6.1 The minutes were confirmed as a true record and signed by the Vice Chairman.

7 Matters Arising

- 7.1 The clerk stated that the lamp at the community shelter had still not been installed by E-on. She had, however, received another apology about the "poor service received" saying that they were still awaiting the lantern from the manufacturers and that should be received by the end of this week. They will treat our installation as a priority (minute 5.3 refers)

8 Dates of Parish Council meetings for the ensuing year

- 8.1 The Council will meet on the following dates:

Wednesday 8 July 2009
Wednesday 9 September 2009
Wednesday 11 November 2009
Wednesday 13 January 2010
Wednesday 10 March 2010
Wednesday 12 May 2010 – Parish Council AGM

- 8.2 The date for the next Annual Parish meeting is 14 April 2010.

9. Annual Parish Meeting feedback

- 9.1 It was agreed that the Annual Parish Meeting held on 8 April 2009 was interesting and informative and the residents that attended enjoyed it.
- 9.2 Martin Fagan and his colleague from Belvoir First Aid gave an excellent presentation about their project 'Belvoir Heartbeat'. Belvoir Heartbeat's aim is to place a public access defibrillator into the 100 villages of the Vale and surrounding areas. Sudden cardiac arrest can occur at any age and defibrillation saves lives. Martin brought along a defibrillator and talked about the scheme and answered questions from villagers. Villagers agreed unanimously that it was a scheme that Allington should be involved in. See further details at minute 15.

10 Grants for the year 2009/10

- 10.1 The following grants were agreed unanimously:
- a) £850 to the Village Hall Management Committee to help keep letting fees low,
 - b) £25 to the Village shop to help with the up keep of the shop's notice board.

11 Donations for the year 2009/10

11.1 Following parishioners suggestions at the Annual Parish Meeting on 8 April the following donations were proposed and agreed unanimously:

- a) £50.00 – Lincolnshire and Nottinghamshire Air Ambulance,
- b) £25.00 – Allington Mums and Toddlers group,
- c) £25.00 – Lincolnshire Playing field Association.

12 Review of Standing Orders and Financial regulations

12.1 The Standing Orders and Financial Regulations were reviewed and agreed without amendment.

13 Correspondence received since the meeting held on 11 March 09

13.1 The Council has sent and received correspondence on the following:

- a) Letter and reply Kestrel re: signpost
- b) Thank you letter to Welby Quiz club re: defibrillator
- c) Letter from Mrs Feely re: overgrown verges
- d) SKDC surveys re: planning & recycling banks
- e) Letter re: traditional guideposts in Lincs
- f) Letter to Planning enforcement re: plot 4 Berts Way

All correspondence will be circulated to Councillors as usual.

13.2 Referring to the letter from Mrs Feely (point c) the clerk confirmed that the Highway division cut verges up to 1m from the roadside for visibility and safety reasons. The clerk had spoken to Highways division to ask that they ensure that this 1m strip is always cut. Councillors will consider the matter further when the correspondence box is circulated. **(Action point: all cllrs)**

13.3 Regarding the survey on recycling banks (point d) councillors stated that they, personally, were not using the recycling banks as much since the introduction of the recycling wheelie bin collections and this seemed to be the case for many others. The clerk would complete the survey accordingly. **(Action point: clerk)**

13.4 Regarding the survey on planning (point d). The clerk would complete the survey referring to the Planning Advisory Group as necessary. **(Action point: clerk)**

13.5 Regarding the letter to planning enforcement (point f) see minute 17.2.

14 Playing field matters

14.1 Cllr McKinlay reported that Playing field fundraisers had got together a working group and they had done an excellent job levelling the mound and clearing the bonfire site and the bottom end of the playing field. Villagers had commented how good the field was looking. Thank you to those involved for their hard work.

- 14.2** The Big Lottery would be inspecting the MUGA on Thursday 21st May 09 to see the provision and to check that the 'Funded by the Lottery' plaque was in place.
- 14.3** Nottsport were coming to the end of the year's MUGA maintenance contract. Consideration was underway as to how the ongoing maintenance would be done. **(Action point: MM)**
- 14.4** Gonerby Youth Football Club continues to use the field and the club intends to tidy the portacabins and do some basic repairs now that their season is over. During this past season the club had been arranging matches to avoid some of the parking issues that had occurred in the past and no complaints had been received.
- 14.5** The Easter and worm charming events had taken place and around £100 had been raised.
- 14.6** The annual 'Lark in the Park' event was scheduled for 27th June. Cllr Connors stated that a deposit was needed for the band and it was agreed that a cheque, payable to Cllr Connors, would be raised by the clerk when needed. **(Action point: clerk)**

15 Automated External Defibrillator

- 15.1** Following the presentation at the Annual Parish Meeting the Council agreed that it should start to raise money to have an automated defibrillator in the village. It is estimated that the village needs to raise about £2000 which would install and maintain a defibrillator for 7 years. After discussion it was agreed that the clerk would write to all the groups and societies from the village who were invited to the Annual Parish Meeting asking whether they would consider contributing to funds for a defibrillator. Any donations should be passed to the clerk, cheques made payable to '**Allington Parish Council**'. The Parish Council would consider making up any shortfall to get the project launched.
- 15.2** The Welby Arms said they would consider having the defibrillator on their outside wall as they are very central to the village. It is hoped that the project could be realised by 2010.
- 15.3** The clerk will ask Allington News to publish this information in their next addition. Any contributions from individual villagers would be gratefully received. **(Action point: clerk)**
- 15.4** The clerk reported that she had already received a very generous donation of £500 from the Welby Quiz club and a letter of thanks had been sent.

16 Village Plan

- 16.1** The clerk reported in Cllr Cant's absence. Cllr Cant had a list of villagers that had expressed an interest in belonging to the Village Plan group and she hoped to be arranging their first meeting soon. **(Action point: MC)**

17 Planning matters

17.1 Applications received and determined since the last Parish council meeting on 11 March 2009:

- Refusal – 2 dwellings plot adjacent to Wellington House, Bottom Street
- Approval – Erection of dwelling, the Nurseries, Bottesford Road
- Application – demolish and erect semi detached bungalow, 3 Sedgebrook Road
- Application and approval – removal Beech tree, The Gables, Side Street

17.2 A letter had been sent to SKDC's planning enforcement regarding Plot 4, Berts Way as the property's footings had encroached onto the footpath. The clerk reported that she had recently spoken to an enforcement officer and he had stated that the applicant had been told that the pavement must be reinstated and a new application must be made.

18 Financial matters

18.1 The clerk reported on the income and outgoings since the last meeting on 11 March 09:

Income

- Precept (part 1) - £7500
- Bank interest - £2.37
- Donation from Welby Quiz club for defibrillator £500

Total £ 8002.37

Expenditure

- CPRE subscription - £25
- LALC subscription - £234.15
- Annual Parish meeting refreshments - £75.14
- Village hall hire 08/09 - £109
- Electricity for playing field - £41.25

Total £ 484.54

All payments were retrospectively approved unanimously.

18.2 The clerk presented the Statement of Accounts to the Council for the year 2008/09. The accounts were approved for submission to the external auditors subject to an internal audit first. **(Action point: clerk)**

18.3 The clerk asked for authority to pay by BACS, and record in the accounts her and the village caretaker's salaries throughout the year as necessary. This was agreed unanimously. Authority to continue to pay other bills by BACS and the electricity bill for the Playing Field by direct debit was also agreed.

18.4 The bank mandate was reviewed. The authorised signatories will remain as Cllrs Taylor, Hubbard, McKinlay, Bosworth and Cant.

18.5 Cllrs agreed the annual insurance from Norwich Union. The premium this year is for £748.99, which includes cover for the MUGA. It was also agreed that a further £500 be put into the 'self insurance fund'. **(Action point: clerk)**

18.6 Came & Co, the insurance brokers have provided details of a play area and sports area inspection service from £35. Cllr McKinlay said she would consider the offer against the requirements of RoSPA. Information would be circulated in the correspondence box. **(Action point: MM)**

19 Any other business

19.1 The clerk reported that Allington WI were celebrating their 90th anniversary this year and they had asked if they could hold their celebrations on the village green over the August Bank holiday weekend. The WI also wished to purchase a commemorative bench to be placed on the green. The Parish Council agreed to both proposals. **(Action point: clerk)**

20 Date of next meeting

18.1 The next Parish Council meeting will be on Wednesday 8 July 09 at 7.30pm.

Signed: _____ (Chairman)

Date: _____